

## Appendix C

### DRAFT TOTNES NEIGHBOURHOOD PLAN MONITORING FRAMEWORK

November 2019

1. A simple monitoring framework will help to measure the effectiveness of the plan's policies in delivering its objectives. The support and involvement of other authorities and agencies will be necessary in order for monitoring to be carried out.
2. The framework below includes some of the indicators and measures that can help to monitor the plan. Many of these are already collected on a regular basis by the responsible bodies. Some are likely to be gathered by local organisations. Others may depend upon the agreement and support of bodies such as Devon County Council, South Hams District Council and the Environment Agency.
3. Frequency of monitoring will vary, but it will be good practice to assess and report on the plan's performance at least every 3 years.

OBJECTIVES	RELEVANT POLICIES	INDICATORS	SOURCES
a. Protect the distinctive historic character of the town and its many architecturally significant buildings, streets, squares, open spaces and the wider public realm for their vital importance to the identity and heritage of the town.	<b>C1</b> Local Identity <b>C3</b> Development and Design <b>C4</b> Historic and Built Character <b>C5</b> The Public Realm <b>C6</b> Open Spaces <b>E3</b> The Town Centre <b>En10</b> Designing for sustainability (and all Area Policies)	Numbers and condition of listed buildings and ancient monuments.	Listed buildings and ancient monuments records.
		Condition of buildings and public realm in the conservation area.	Town Council Planning Committee comments on (a) applications that could have a detrimental impact, and (b) concerns about the condition of buildings or public realm.
		Extent, location and condition of streets and public open spaces.	
b. Seek to ensure that all new housing developments, small or large, give priority to the needs of local people, with particular emphasis on social and affordable homes.	<b>C10</b> Housing <b>KEV2</b> Development of land at KEVICC as identified in JLP TTV20	Number of new dwellings built.	Planning and building control records.
		Number and proportion of affordable homes.	Monitored by Town Council.
		Scale and density of developments.	

<p>c. Support community-led development and community asset ownership as ways of achieving sustainable development.</p>	<p><b>C9</b> Community led and Owned Development  <b>KEV1</b> Educational Improvements  <b>KEV2</b> Development of land at KEVICC as identified in JLP TTV20</p>	<p>Numbers of new dwellings and other buildings provided through community-led development and/or owned by the community.</p>	<p>Planning records.  Monitored by Town Council.</p>
<p>d. Support and enhance the Totnes retail and service roles and the way they combine to create a place which is much more than just the sum of its physical attributes.</p>	<p><b>C11</b> Services and Facilities  <b>C12</b> New Services and Facilities  <b>E1</b> The Local Economy  <b>E2</b> Economic Innovation and Diversification  <b>E3</b> The Town Centre  <b>E4</b> Hospitality  <b>E6</b> The Industrial Estate  <b>E7</b> The Green Economy  <b>MSQ1</b> Market Square and Civic Hall</p>	<p>Number, range and quality of local businesses or jobs.</p>	<p>Local employment records.  Records of service providers.</p>
		<p>Number, range and diversity of local services.</p>	<p>Business rates – figures requested annually by the Town Council.</p>
		<p>Number of new businesses, jobs and/or services.</p>	<p>Planning records – changes of use commented on by the Town Council Planning Committee.</p>
<p>e. Support and enhance the Totnes economic capability and its role as a visitor destination via the associated hospitality sector.</p>	<p><b>E1</b> The Local Economy  <b>E2</b> Economic Innovation and Diversification  <b>E3</b> The Town Centre  <b>E4</b> Hospitality  <b>E7</b> The Green Economy  <b>STQ1</b> Steamer Quay  <b>MSQ1</b> Market Square and Civic Hall</p>	<p>Total number of retail and hospitality businesses.</p>	<p>Business rates – figures requested annually by the Town Council.</p>
		<p>Number of new retail and hospitality businesses.</p>	<p>Planning records – scrutiny by the Town Council.</p>
		<p>Growth in visitor accommodation and numbers.</p>	<p>Visitor bed spaces and visitor nights – monitored by Totnes Marketing Manager.  Number of enquiries to Tourist Information Office.</p>

<p>f. Extend the strength, variety and distinctiveness which characterise the thriving local economy.</p>	<p><b>E1</b> The Local Economy  <b>E2</b> Economic Innovation and Diversification  <b>E3</b> The Town Centre  <b>E4</b> Hospitality  <b>E5</b> Training and Education  <b>E7</b> The Green Economy  <b>MSQ1</b> Market Square and Civic Hall</p>	<p>Number of new local jobs and their distribution across employment sectors.</p>	<p>Local employment records.</p> <p>Business rates – figures requested annually by the Town Council.</p>
<p>g. Encourage and support 'green' and 'ethical' businesses and their local networks and clusters based on the existing strengths in this area of the town.</p>	<p><b>E7</b> The Green Economy</p>	<p>Number of new local jobs in this sector.</p>	<p>Local employment records.</p> <p>Business rates – figures requested annually by the Town Council.</p>
<p>h. Support the improvement of existing business space and expansion of new space to meet the needs of the local economy.</p>	<p><b>E1</b> The Local Economy  <b>E2</b> Economic Innovation and Diversification  <b>E3</b> The Town Centre  <b>E6</b> The Industrial Estate  <b>E7</b> The Green Economy</p>	<p>Extent of business space (floorspace).</p>	<p>Town Council Planning Committee comments on applications for new floorspace.</p> <p>Planning records – scrutiny by the Town Council.</p> <p>Regular walk arounds/liaison with estate agents.</p>
		<p>Number of new businesses and their distribution across employment sectors.</p>	
		<p>Number of new businesses in this sector.</p>	
		<p>Number of new business premises.</p>	
		<p>Number of empty shop units.</p>	

<p>i. Support and extend the Totnes pioneering approach to sustainable development and local resilience, seeking to reduce the environmental impacts of the town, and mitigate and adapt for climate change</p>	<p><b>C1</b> Local Identity  <b>C3</b> Development and Design  <b>C9</b> Community led and Owned Development  <b>C10</b> Housing  <b>C11</b> Services and Facilities  <b>C12</b> New Services and Facilities  <b>E2</b> Economic Innovation and Diversification  <b>E3</b> The Town Centre  <b>En1</b> Reducing Environmental Impacts and Increasing Environmental Benefits  <b>En2</b> The Most Sustainable Use of Land for New Development  <b>En3</b> Mitigation Of and Adapting to Climate Change  <b>En4</b> Enhancing Local Environmental Capacity  <b>En5</b> Renewable Energy Generation  <b>En6</b> Waste Management  <b>En7</b> Enhancing Air Quality  <b>En8</b> Enhancing Water Quality  <b>En9</b> Local Food Growing  <b>En10</b> Designing for Sustainability  <b>T1</b> Sustainable Transport  <b>T2</b> Walking and Cycling  <b>T3</b> Public and Community Transport  <b>MSQ1</b> – Market Square and Civic Hall</p>	<p>Development contained within the settlement boundary.</p>	<p>Planning and building control records – scrutiny by the Town Council.</p> <p>Business rates – figures requested annually by the Town Council.</p> <p>Devon Wildlife Trust, Devon County Council and other bodies monitoring species and habitats.</p> <p>District Council's recycling records.</p> <p>Air and water quality monitoring data and surveys by the local authorities, the Environment Agency and other bodies.</p> <p>Demand for and take up of allotments, use of community orchards and gardens.</p>
		<p>Increase in the use of sustainable construction techniques.</p>	
		<p>Use of previously developed land.</p>	
		<p>Number of empty homes and premises.</p>	
		<p>Permeable layouts and access for all to reduce overall travel.</p>	
		<p>Increase in local biodiversity.</p>	
		<p>Growth in on-site renewable energy generation and storage.</p>	
		<p>Increased reuse and recycling rates.</p>	
		<p>Provision of local jobs and services.</p>	
		<p>Improvement in Air Quality.</p>	
<p>Improvement in Water Quality.</p>			
<p>Increase in local food growing.</p>			

j. Seek to create a more sustainable transport network for the town and its hinterland via transport development which reduces the need for travel by independent vehicle and makes the best use of more sustainable modes of travel, directly reducing the adverse impact of vehicular traffic on the environment and health.	<b>C2</b> Health and Wellbeing <b>T1</b> Sustainable Transport <b>T2</b> Walking and Cycling <b>T3</b> Public and Community Transport <b>T4</b> Car Parking <b>KEV1</b> Educational Improvement <b>MSQ2</b> Town Centre Car Parks	Reduction in overall travel.	DCC traffic counts and accident records.  Number and frequency of buses and trains and passenger numbers.  Number and use of public car parking spaces.  Shared space improvements.  Length of new footpath created.
		Increased walking and cycling.	
		Increased use of public transport.	
		Fewer accidents and incidents.	
		Maintained / improved car parking.	
		Pedestrian and access improvements.	
k. Enhance opportunities for open space and recreation facilities to be developed and contribute more to the community's active health and well-being.	<b>C2</b> Health and Wellbeing <b>C5</b> The Public Realm <b>C6</b> Open Spaces <b>C8</b> The River Dart <b>KEV1</b> Educational Improvement <b>STQ1</b> Steamer Quay <b>LGS1</b> Local Green Spaces	Extent and condition of green spaces.	Number and extent of green spaces. Town Ranger to check conditions of green spaces fortnightly.  Planning records – scrutiny by the Town Council.  Audit of sports and leisure facilities, clubs and membership.
		Growth in local sports and leisure facilities.	
		Growth in local sporting and leisure activities.	
l. Eliminate discrimination, advance equality of opportunity and advance good relations between those sharing protected characteristics and those who do not.	<b>C2</b> Health and Wellbeing <b>C5</b> The Public Realm <b>C6</b> Open Spaces <b>C9</b> Community led and owned development <b>C10</b> Housing <b>C12</b> New services and Facilities <b>E1</b> The Local Economy <b>E5</b> Training and Education	Equality of access for all.	Condition of footpaths, open spaces and the public realm.  Number and frequency of buses and trains and passenger numbers.  Affordable homes available.  Training places and jobs available.
		Access to open space and local services.	
		Access to affordable homes.	
		Access to training and job opportunities.	