

## Minutes of Totnes Neighbourhood Plan Steering Group Wednesday, 28<sup>th</sup> June, Staverton Room, The Mansion 7pm – 9.15pm

**Present** – Peter Rees, Chris Balch, John Green, Tony Whitty, Mary Coughlan-Clarke, Jill Tomalin,

**Apologies**- Mary Popham, John Birch, Andy Garner, Jacqi Hodgson, Robert Vint

**Chair** - Paul Bennett, **Observers**- Paul Wesley, Richard Szczepura, Georgina Allen, Larch Maxey.

Task/Issues	Detail
<p><b>Minutes of last meeting</b></p>	<ul style="list-style-type: none"> <li>• Approved</li> <li>• <b>Matters arising:</b></li> <li>• <b>List of market traders</b>- JT. This wasn't available now</li> <li>• <b>Recycling Issues</b> – MCC- A contact at TTT had been provided to the Chamber to follow up</li> <li>• <b>Numbers of home workers</b>- MCC – review census data</li> <li>• <b>Follow up Dartington/SH visit with KW</b>- MCC</li> <li>• <b>SEA process clarified and circulated to Steering Group but could at a worst case scenario require 15weeks.</b></li> <li>• <b>Parkers Barn – Potentially 26 homes (affordable requirement not clear in planning terms)</b></li> <li>• <b>Contact with DCC, Owner, SHs. Position still under review b/f next meeting</b></li> </ul>
<p><b>Draft Neighbourhood Plan</b></p>	<p>Neighbourhood Plan</p> <p>Substantial development of the plan following SG comments and extensive work on Quadrants , Area Policies , Economy, Housing and Transport. Chris Balch presented the work on The Town, the quadrants of Town Core, Bridgetown, Follaton/Plymouth Road and Northern Quarter.</p> <p><b>Town Core:</b> * Parking not just for visitors also residents *Cycle Parking policy needed * Green Space at Baltic Park to be identified</p> <p><b>Bridgetown:</b> Issue of threat of expansion from BP. SHs have stated 20 homes over 20 year period in BP village, JT raised Boating issues and likely opposition to a bridge, however the issue for residents sustainable movement was key : *issue of pathways to Duncannon and end of Longmarsh, parish pathways <b>John Green is SH rep of AONB and will raise</b>, Brixham also have an aspiration for pathways to South Hams. * <b>Bridgetown proposals for our Space to be sought</b></p> <p><b>Plymouth road /Follaton</b></p>

	<p>* <b>“Plymouth Road is Our Road “</b> proposals to access and include as Vision</p> <p>* Potential of Malt Mill Lake as pedestrian access to town</p> <p>* Potential for affordable housing at Follaton small carpark</p> <p>* NP to note <b>Harper Hill, play area and community orchard</b></p> <p><b>Northern Quarter</b>  ATMOS, KEVICC enhancement, Industrial Estate, opportunity to rationalise emergency services and poor conditions in the quarter, all sports amenities, flood prevention opportunity, Poor sense of arrival from the north. Good transport interchange and open station</p> <p><b>River Park</b></p> <ul style="list-style-type: none"> <li>• Peter raised <b>parking for interchange especially related to KEVICC</b></li> <li>• need to <b>include amenities of Steam Train and Rare Breeds</b></li> </ul> <p>General  Peter raised proposal for crossing under the rail bridge A385 and also Town bridge issue. Georgina raised issue of parking and the need for policy to be watertight. <b>Central car parking to be referred as visitor</b> so not to put pressure on resident. Paul W stated endless improvements could be done to the Market Square</p> <ul style="list-style-type: none"> <li>• <b>asset of community value</b></li> <li>• <b>potential for car free developments- proactive green travel</b></li> <li>• <b>Eco carparks, green carparks, trees, soft landscaping</b></li> </ul> <p><b>Agreed to share market square and town core to allow early comment by Central Area Representatives 6<sup>th</sup> July</b></p> <p><b>KEVICC</b> poor buildings currently with the future vision for the college a key objective.</p> <ul style="list-style-type: none"> <li>• Jill raised Policy C5 prioritisation of sustainable development needed to be balanced by the need for a redeveloped school and requirement to raise funds as a Educational Trust.</li> <li>• 75% 1-2 bed homes are needed together with the level of affordable homes must be balanced by the requirement to raise the necessary funds</li> <li>• A community led master plan is key and will allow this balance to be transparent</li> <li>• Aspirations need to be balanced by reality if at odds with design ethos of town</li> </ul> <p>Steamer Quay</p> <ul style="list-style-type: none"> <li>• Opportunities exist for mixed development and improved transport, movement and river gateway opportunities here. The caravan Park- this was not judged to be a significant contribution</li> </ul>
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	<p>to the economy and an alternative site could be found for the 6-8 month per of each year.</p> <ul style="list-style-type: none"> <li>• Boat storage currently a range of complex leases</li> <li>• Extensive input on river use from anglers Boaters etc potential enhancement</li> </ul> <p>Peter request from Traffic and Transport for <b>public charging points</b> <b>And support for Green Travel Manager</b></p> <p>Comments on the Draft were required by 6<sup>th</sup> July by SG Members</p>
<b>NP and JLP</b>	Need to clarify fully whether SEA is required for Reg 14 or 16
<b>Informal Consultation on Initial Draft</b>	<p>Mary explained that the SEA timetable needed to be factored in to the consultation. The draft would be in the public domain as soon as possible.</p> <ul style="list-style-type: none"> <li>• Proposed July launch on the website and social media</li> <li>• Book Bags Leaflets to schools, KEVICC website, Totnesians</li> <li>• community to examine this at leisure and provide comments.</li> <li>• consultation event venues booked for September</li> <li>• materials to be prepared July/Aug,</li> <li>• volunteers recruited and briefed.</li> <li>• Consultation report to be prepared ready for updating after informal consultation</li> </ul> <p>Chris Balch offered to give presentations to key groups like town councilors before the summer holidays when the draft was at a stage to share with South Hams and see whether an SEA was required.</p>
<b>Design Guide</b>	Jill was thanked for her work on the Design Guide, comments were requested by 6 <sup>th</sup> July and a further daft would be prepared
<b>Co-ordinator Report</b>	<ul style="list-style-type: none"> <li>• Mary CC had provided the co-ordinators report and Red/Amber /Green report on plan progress.</li> <li>•</li> </ul>
<b>AOB</b>	<ul style="list-style-type: none"> <li>• None –</li> </ul>

<b>Task/Issues</b>	<ul style="list-style-type: none"> <li>• <b>SEA process to be clarified Reg 14-16 - MCC</b></li> <li>• <b>Parkers barn update –</b></li> <li>• <b>Clarify SEA for Reg 14 or16 – MCC</b></li> <li>• <b>Comments on Draft NP by 7<sup>th</sup> July – SG members</b></li> <li>• <b>Presentation to be agreed – Town Council</b></li> <li>• <b>Design Guide comments by 6<sup>th</sup> July- SG members</b></li> </ul>
<b>Date of next meeting</b>	July 19 <sup>th</sup> 2017, 7pm, Guildhall.

