

## Minutes of Totnes Neighbourhood Plan Steering Group Wednesday 19<sup>th</sup> October Totnes Guildhall, 7pm - 9pm

**Present** – Tony Whitty, Peter Rees, Robert Vint, Mary Coughlan-Clarke, Andy Garner, John Birch, Chris Balch, Jacqi Hodgson

**Apologies** –

**Chair** - Paul Bennett

Task/Issues	Detail
<p><b>Minutes of last meeting</b></p>	<ul style="list-style-type: none"> <li>• Approved</li> <li><b>Matters arising:</b></li> <li>• Documents now being loaded to the website</li> <li>• Plymouth 2014 work on Market square to be posted</li> <li>• Analysis of JLP responses now completed</li> <li>• <b>Action</b> Mary to review energy policy work provided by Mary Popham and environment policy work</li> <li>• <b>Action: Robert</b> to circulate details of Park &amp; Ride review work on Follaton, KEVICC, Brutus Bridge &amp; sewage works</li> <li>• <b>Action: Tony</b> to provide TC minutes recalling reference to Dartington and Berry Pomeroy comments in JLP response</li> <li>• <b>Action:</b> Housing paper to be updated by Chris Balch for draft JLP and posted on website</li> </ul>
<p><b>Vision, objectives, consultation &amp; next stage</b></p>	<p>Consultation programme is being rolled out</p> <ul style="list-style-type: none"> <li>• Leaflet and posters for October consultation produced, circulated and posted on Website and Facebook.</li> <li>• Leaflets circulated to primary Schools,</li> <li>• Library exhibition for 10 days</li> <li>• Vire Island Forking Food Festival successful event with quality conversations with over 30 people</li> <li>• St John’s Church public event lower numbers but real interest and useful discussion with T3 action group</li> <li>• WI Climate Change week useful conversations with a range of people and discussion with Sarah Wollaston MP</li> <li>• Eco-Homes festival</li> </ul> <p>Caring Town Totnes Volunteer Festival</p> <p><b>Action Mary to report to next meeting</b></p> <ul style="list-style-type: none"> <li>• NEXT STAGE</li> <li>• Chris had met with James Shorten looking at the structure covering a range of areas including Housing, Design, size tenure, affordability, Parking Standards, Environmental Standards,.</li> <li>• Environmental Constraints/ Key views/Trading areas/ Key part of Arrival to the town, sustainable routes and congestion.</li> <li>• Need for a Town character assessment to capture setting alongside work already available on conservation.</li> </ul>

	<ul style="list-style-type: none"> <li>• Need for a Market Square Master Plan. Important to use the work that had been produced in the past to enhance and protect the space.</li> <li>• <b>Action- Review Consultation on V&amp;O and report back progress at next meeting</b></li> <li>• <b>Action- next stage of NP to be drafted</b></li> <li>• <b>Action – Produce Town character assessment including Setting</b></li> </ul>
<b>Joint Local Plan</b>	<p>To discuss progress of the NP with Tom Jones and its relationship to the JLP development as South Hams lead.</p> <p><b>Action: Meeting being arranged by Paul Bennett</b></p>
<b>Policies from Task Group Leads</b>	<ul style="list-style-type: none"> <li>• Transport and Movement – 3rd Draft of Strategy has been circulated . Andy referred to the Frome report which was out for referendum and gave support for headline 3.2 referring to the Town Centre</li> <li>• Open Space incl. River Park - Tony gave a presentation on the Draft Open Space Strategy which had been well received by the committee with a full Town council meeting on 1<sup>st</sup> Nov. All based on surveys and widespread consultation within the NP. Need for action on Designation of Local Open Space for Leechwell Garden and Asset of Community Value for the Market Place. Chris raised Steamer Quay, KEVICC to River Park with links and connectivity</li> <li>• Culture and Heritage – policy work needed to support the work of the Town Team, TC Tourism work, Arts Bid and link these project areas together</li> <li>• Economy – The NP and policies will need to support and identify the economic quarters of the town,</li> <li>• Market, High Street, Industrial Estate, Steamer Quay ,Baltic Wharf and Atmos and the cross cutting Transition Economic Blue print themes of Transition and Tourism.</li> <li>• Environment – These needed to be separated between Energy joint with Dartington) and Environment</li> </ul>
<b>AOB</b>	<ul style="list-style-type: none"> <li>• TOTSOC objection to the Linden Homes application for 8 houses outside the Riverside site was supported by the Steering Group</li> <li>• Action This support to be communicated to South Hams</li> <li>• JLP Housing consultation to be 6<sup>th</sup> Feb and it was not clear if we would have another iteration</li> </ul>

<b>Task/Issues</b>	<b>Detail</b>
<b>Date of next meeting</b>	November 16 <sup>th</sup> , 7pm, Guildhall