

Minutes of Totnes Neighbourhood Plan Steering Group Wednesday 21st September Totnes Guildhall, 7pm - 9pm

Present - Thea Platt, Tony Whitty, Peter Rees, Robert Vint, Mary Coughlan-Clarke, Andy Garner, Graeme Swiss, John Green, Mark Hall, Jacqi Hodgson

Apologies – Chris Balch

Chair - Paul Bennett

Task/Issues	Detail
<p>Minutes of last meeting</p>	<ul style="list-style-type: none"> • Approved • Matters arising: • Actions to post key documents on the website: There are serious errors with the website. This will now be migrated onto a new website which will then be updated with all key documents and evidence • The industrial estate report was circulated • Analysis of responses from JLP pending (Mary) • Action: Mary & Thea to review energy policy work
<p>Vision, objectives, consultation & project plan</p> <p>Graeme Swiss report on JLP</p>	<p>The final version of the V&O was circulated</p> <ul style="list-style-type: none"> • Mary highlighted the diagram on page four which maps out the structure and themes of the plan. This is the framework that will form the basis of the plan • The vision and objectives will be rolled out in October. A timetable is being devised by MCC & TP which will be made public this month. Action: Mary/Thea to finalise programme and publicise widely • The approach for South Hams JLP will remain the same post consultation in terms of developing local centres. The approach to individual sites will depend on responses to the ‘Our Plan’ consultation. • Graeme says that the current plan is a continuation of the original local development framework. Robert raises the issue that now these sites are in use (a garden and a school.) Graeme responded that all sites that haven’t been developed in the old plan have been rolled forward (across all areas.) In terms of T3, numbers have been reduced by 20 (from 90 to 70.) Graeme agreed that once you take this into account and take out the gardens and the school, you are left with the market square and car-parks • Any local plan will be put in front of an independent inspector and the plan will be scrutinised and all evidence would be analysed. The inspector makes the final decision and they take notice of substantial objections from a community. The council also takes into account comments

	<ul style="list-style-type: none"> • The next iteration of Our Plan will be more detailed and will be based on the local consultation results though there wasn't a clear answer as to how much weight consultation results have in decision making. Consultation responses have not yet been analysed or taken into account • The Neighbourhood plan can't de-allocate a site identified in a joint local plan. • The Neighbourhood plan must be in general conformity with the local plan (not the other way around) • Graeme was not able to comment on whether or not the market square and car-parks would be taken out in the next draft. He did however say that if it was taken out, the Neighbourhood Plan could include it in their plan. • The submission draft is now due in February • Paul asked if the NP SG would be able to meet with South Hams about what's emerging. Graeme suggested meeting with Tom Jones • Jacqi asked if NPs' that haven't yet been adopted but had a strong evidence base could submit evidence as part of the consultation. Graeme said that although there is no formal timeframe or process for NP's to submit evidence, this can done at any-time. Action: Steering Group to discuss submitting evidence to South Hams. For next SG agenda • Can the NP bring forward sites that could replace TC in the JLP?
<p>Policies from Task Group Leads</p>	<ul style="list-style-type: none"> • Action: Task group leads to identify 3 key priority policies to help James identify our priorities. Friday 30th September. • Action: Discuss Culture & Heritage and Environment policies.
<p>Industrial estate report</p>	<ul style="list-style-type: none"> • Executive summary was made available. The full report will be put up on the new website. Action: Mary/Thea to update new website with key docs when it's ready. • Action: Next step for IE is an action plan for the estate which will be fed into by local communities and businesses. To discuss further at future meetings.
<p>Sites Group paper</p>	<ul style="list-style-type: none"> • Mary disseminated sites group (draft) paper and talked through the process. Action: Steering Group members to read the paper and give Mary feedback ASAP if they have any.

Task/Issues	Detail
AONB	<ul style="list-style-type: none"> • Peter Rees emphasised the point that the Park and Ride scheme in Berry Pomery isn't viable. The Steering Group agreed that park and rides within the town boundaries are what are needed by the town. • We do have park and ride in our Transport strategy. Robert Vint has looked at Follaton, KEVICC, Brutus Bridge & the Sewage works. Action: Robert to circulate any details • Action: Tony to discuss the Town Councils JLP response and the reference to Berry Pomery and the potential for taking it out • Action: Steering group Chair response to Totnes Times report approved and to be circulated. • Action: Jacqi to circulate her paper on alternative housing to SG
Date of next meeting	<ul style="list-style-type: none"> • October 19th, 7pm, Guildhall