

Totnes Neighbourhood Plan

Coordinators Report – January 2016

Item	Activity	Documents/outputs
Communications	<ul style="list-style-type: none"> • All published press releases and articles are now up on the NP website • All results from public consultation are now up on the website 	See website
Business survey	<ul style="list-style-type: none"> • The survey was sent to 335 businesses and was returned by 66. The results have been analysed and sent out to the full SG 	Business survey results circulated
Results of public event	<ul style="list-style-type: none"> • These have been disseminated to the full SG 	Results circulated
Data analysis	<ul style="list-style-type: none"> • TP is undertaking an analysis across all the results from public consultation. This will be sent out on week commencing January 25th in advance of our vision and objectives meeting 	
Key dates and milestones	<ul style="list-style-type: none"> • Steering group meetings and task group lead meetings for 2016 – paper sent out with agenda • Sites meeting – 9.30-11.30 January 28th • Vision and objectives drafting workshop: 7pm, February 2nd • Meeting with designers (tbc) • Energy consultation: draft dates – Friday 18th and 19th March 	
Project plan	<ul style="list-style-type: none"> • Thea is drafting an updated plan which will be finalised once we have decided on the process we will follow for sites work. • Mary has suggested that this sets the agenda for future meetings 	
Budget and funding	<ul style="list-style-type: none"> • Locality grant closes at the end of January • Budget being drafted for 2016 	

